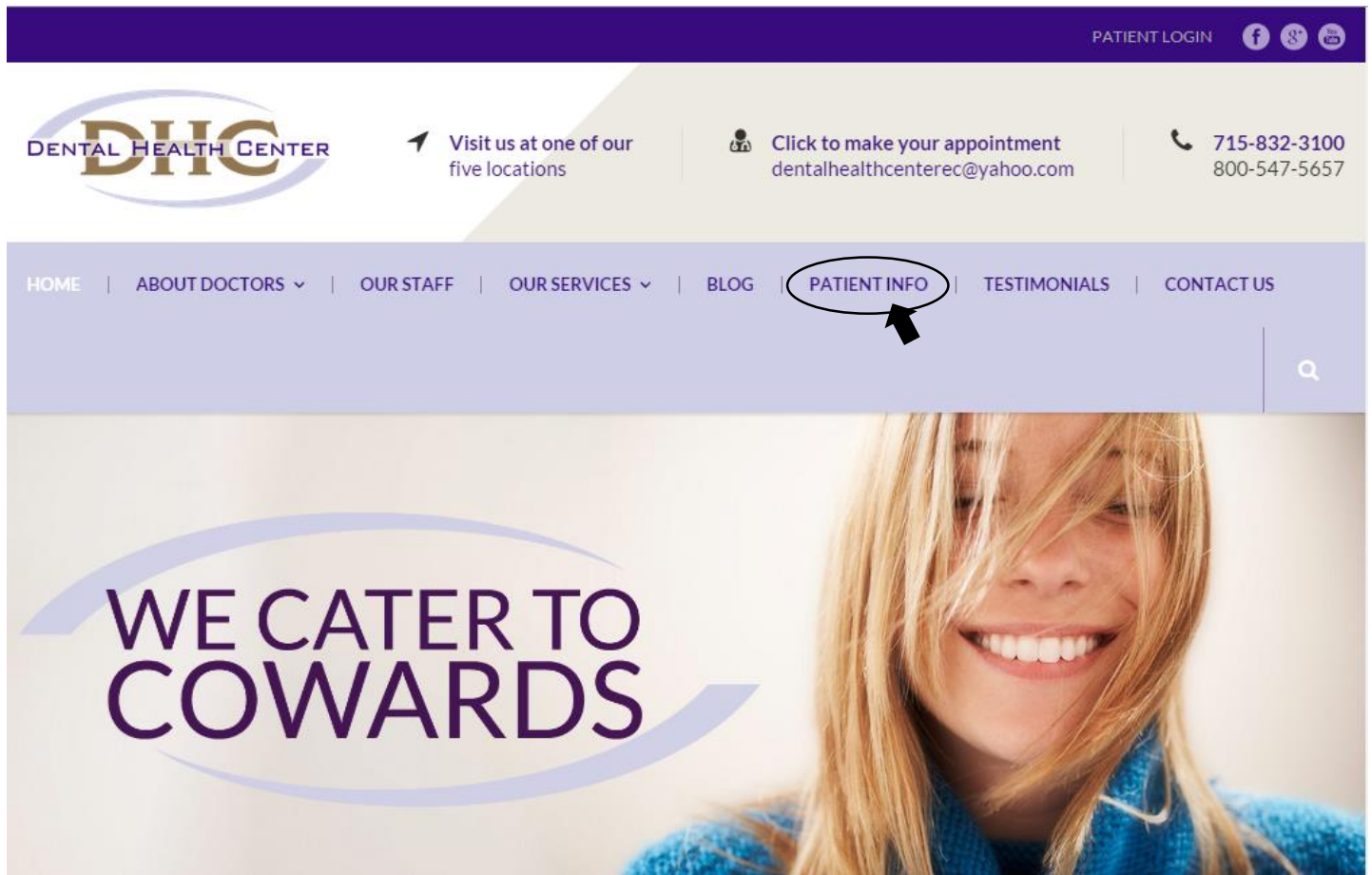
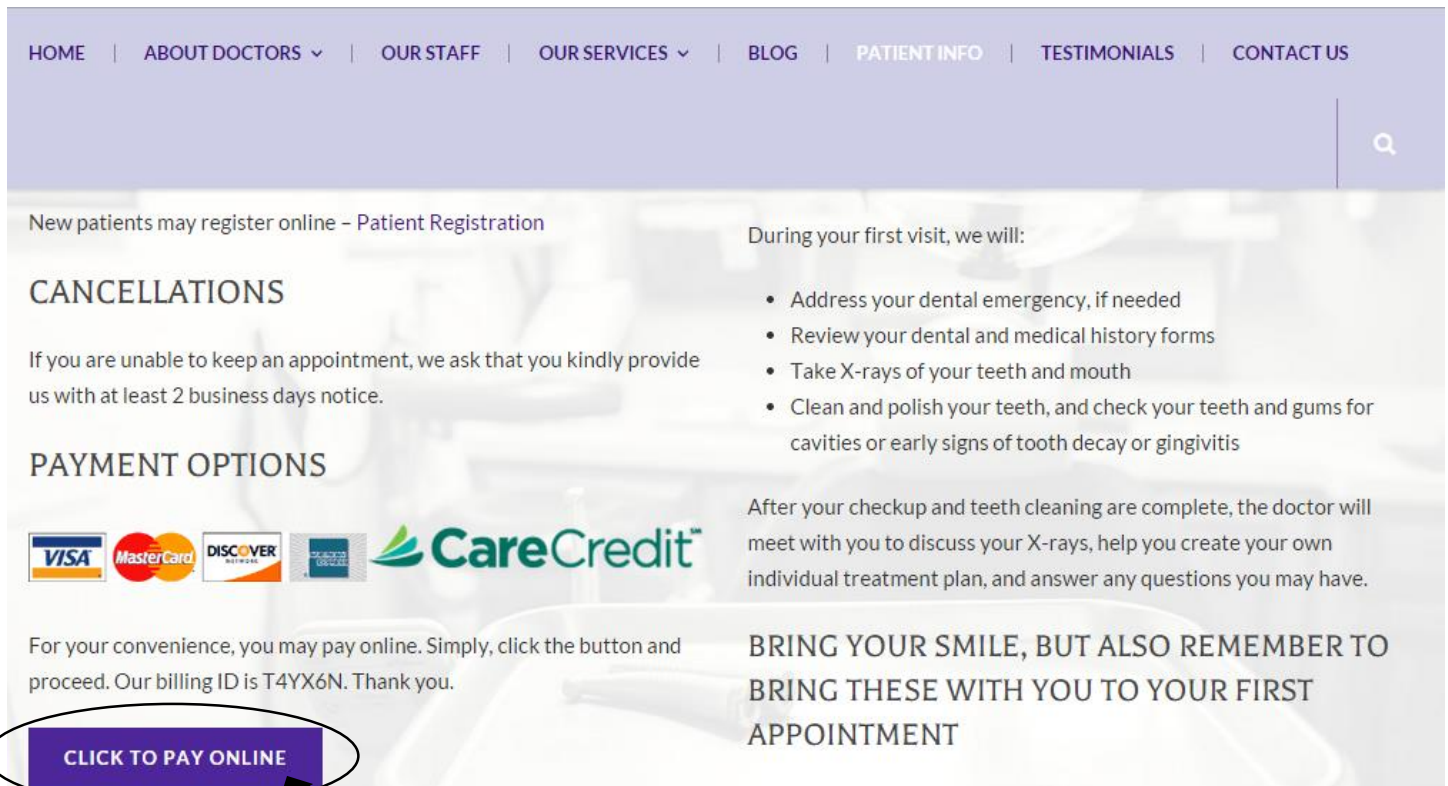


STEP 1: From the home screen, click on PATIENT INFO



STEP 2: You will need to have the BILLING ID# to complete the payment. Write it down or copy it to paste it later.



STEP 3: Log in with your email and password.



Patient Pay Center
Payment Processing Center

Patient Pay Center

Welcome

Welcome to the Patient Pay Center

Patient Pay Center was created by Electronic Lockbox Services, LLC to alleviate the inconvenience that many patients experience when they are unable to pay their dental bills online. Many patients are hesitant to pay their bills over the phone or through the mail because of the increasingly growing threat of fraud that is perpetrated through the theft of financial and protected health information (PHI). Patient Pay Center's online payment portal utilizes 256-bit encryption and does not store credit card information, thus ensuring that all payments processed are safe and secure.

E-mail

Password

[Forgot Password?](#)

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STEP 4: Here is the home screen for the Patient Pay Center. Click on **Make a Payment**.



Patient Pay Center
Payment Processing Center

Patient Pay Center

Welcome [John](#) ([Logout](#))

Dashboard

Group

- Dashboard
- Make a Payment
- Statements
- Edit Profile
- Logout

Account Information

John Doe
215 5th Avenue
Eau Claire, WI 54703
715-832-3100

Unread Statements

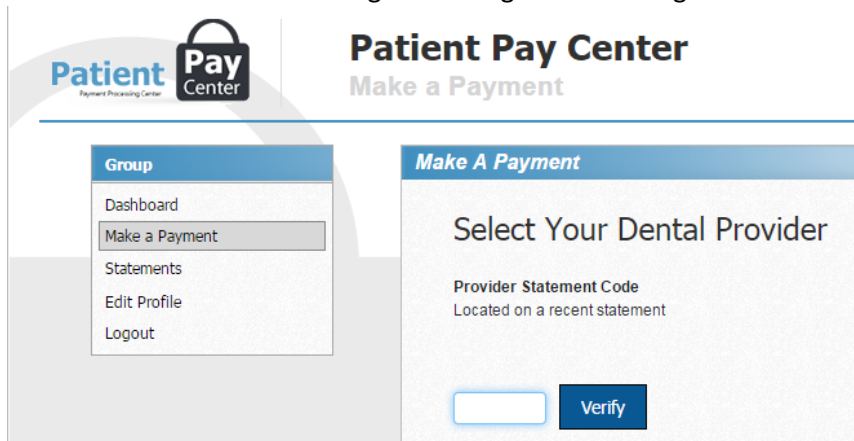
Date	Provider
No data to display	

Payment History

Timestamp	Provider	Last 4 Digits	Card Type	Amount	Patient	Notes	Print
No data to display							

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STEP 5: This is where the billing code will go. The code again is **T4YX6N**. You can also find it on your statement.



Patient Pay Center
Payment Processing Center

Patient Pay Center

Make a Payment

Group

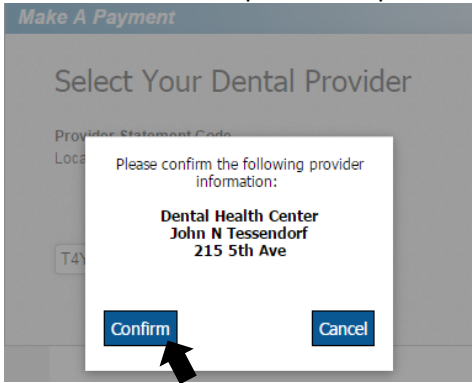
- Dashboard
- Make a Payment
- Statements
- Edit Profile
- Logout

Make A Payment

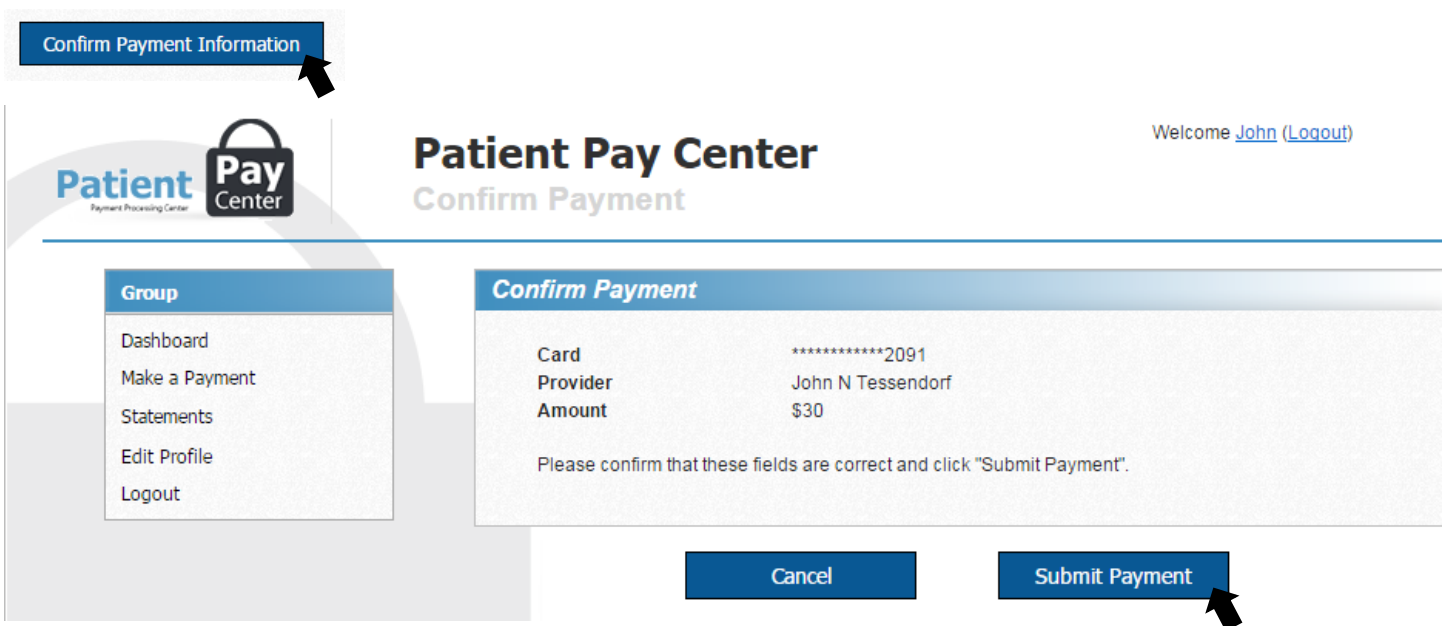
Select Your Dental Provider

Provider Statement Code
Located on a recent statement

STEP 6: This is an important step to verify that your payment will be going to the correct facility.



STEP 7: Complete your payment information with your card info, payment amount, etc. Then click Confirm Payment Information.



LAST STEP: This will be your next screen. This will tell you that everything went through fine. You can print your receipt for your records if you would like. Thank you in advance for using our online bill pay.

